

**William Bridge Elementary School
Parent Advisory Council (PAC)
Minutes of Meeting
Tuesday, September 23rd, 2025
7:00 pm**

Present: Kim N, Angeline N, Mei S, Tina T, Theresa M, Sara L, Kayce H, Angel B, Caleb T, Alvin C, Jin D, Slava K, Amanda C, Mary R

Non-Voting Members: Colleen O, Eleanor L

Regrets:

Call to Order

Meeting called to order by **Kim N.**

Kim and Angeline provided an overview of PAC roles and explained the general purpose and functions of the PAC.

Adoption of Agenda and Previous Minutes

- **Motion to adopt September agenda:** Moved by Angeline, seconded by Mary — *Carried.*
 - **Motion to adopt June minutes:** Moved by Angeline, seconded by Kim - *Carried.*
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Administration Report – Colleen O & Eleanor L

- **Land Acknowledgement**
- **Staffing:** One EA position to be filled; hiring expected by next week.
- **Enrollment:** 355 students – 7 English divisions and 8 French divisions.
- **Meet the Teacher Night:** Well attended; positive feedback from parents.
- **Terry Fox Run:** Raised over **\$2,000** for cancer research.
- **Numeracy Pro-D:** Held at Bridge with participation from three district schools.
- **Volleyball:** Season starting soon.
- **Photo Day:** Coming up shortly.
- **Orange Shirt Day:** Monday; stickers provided for all students.
- **Family Teams:** Begin next week – students from all grades grouped together for activities throughout the year.

- **FSAs (Foundational Skills Assessments):** Upcoming for Grade 4 and 7 students; standardized provincial assessment in literacy and numeracy.
- **Grade 7 Hoodies:** Classes voting on designs; Eleanor will ensure all students have input. Target delivery: mid-November.
- **Outdoor Education (Camp):**
 - Grades 6 & 7 attending Cheakamus Centre in Squamish, May 4–6.
 - Camp held every other year to allow larger groups and better programming.
 - Virtual info session to be held for families.
 - This year's camp will cost more than last year's; fundraising plans to be reviewed.

Treasurer's Report – Angeline N

Angeline reviewed the treasurer's role and provided a financial update:

- **Gaming Grant:** \$578
- **General Account:** \$28,377

Notes:

- Gaming Grant applications are due before the end of each school year.
- Gaming funds must be used within three years and cannot be used for curriculum-based items.
- General funds come from fundraisers such as hot lunches, Spring Fair, Halloween Dance, Freezie Days, and Sports Day concession.
- PAC supports family assistance, Grade 7 graduation, school events, and presentations.

Motion to adopt Treasurer's Report: Moved by May, seconded by Sara — *Carried*.

New Business

a. Grade 7 Graduation Committee

A committee needs to be formed for planning.

b. Drop-Off Zone & Traffic Safety

- Volunteers helped manage traffic last year; Colleen currently monitors morning traffic.
- Plans to send a **visual map** showing where parking/stopping is allowed.
- Suggestion: introduce a **crossing guard program** (older students supervised by adults).

- Constable and bylaw officers occasionally assist with traffic safety.

c. SCC Meeting

Scheduled for tomorrow. One topic: school door entry times and direct classroom access.

d. Halloween Dance – October 30 (6–8 PM)

- DJ Mike confirmed.
- Food: pre-orders plus extras on site.
- Volunteers needed; may require custodial support rental.
- **Student flyer contest** planned – winners receive prizes.
- Halloween Committee meeting to be held first week of October (Tina T coordinating).

e. Spring Fair – May 28

- Theresa to apply for **community grants**.
- Discussion of inflatables and event logistics.
- Ruth-Erin to include a Fair info page in the WAAG (Week at a Glance).

f. Teacher Budgets

- 15 classroom teachers, 5 resource teachers, 1 librarian, 1 music teacher, 2 part-time prep teachers.
- Motion: to allocate **\$200 per classroom teacher** — Moved by Angeline, seconded by Kim — *Carried*.
- Resource, EAs, music, and library staff will also receive additional support via the school wish list.

g. Music Education

Colleen will confirm items requested by Mr. Sars, including a potential **second speaker system**.

h. PAC-Funded Events

- **Rocks and Rings** curling program – Theresa to look into pricing for curling at the Richmond Curling Club.
- **Bollywood Dance Workshops** – scheduled for March 2–6; cost approx. **\$4,000**. Eleanor to confirm whether performance will be during school or in the evening.
- **Skating & Carnival** – February event; partially funded by the school. Dates to be booked early due to high demand.

Motion to adjourn: Moved by Sara, seconded by Kim — *Carried*

